

ADDENDUM TO AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Board Room, Education Center  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
June 5, 2012  
Closed Session – 5:30 p.m.  
Regular Session – 7:00 p.m.

<u>Item</u>	<u>Time – Approximate</u>
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CLOSED SESSION – 5:30 p.m.

- |   |            |
|---|------------|
| 1. Public Employee Appointment/Employment: Elementary School Principals, Secondary School Vice Principals, Continuation School Principal, and Director of Instructional Support | 15 Minutes |
|---|------------|

REGULAR MEETING - 7:00 p.m.

II. Presentations/Recognitions

8A. Athletic Recognition

XII. Consent Agenda – Action

- 30A. Revised Resolution Approving Educator Loan Agreement No. 4143  
with the California Department of Education for Classified Employee  
Kathleen Moore

**AMERICAN WITH DISABILITIES COMPLIANCE NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700. Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

**Board Agenda Item****Subject:**

Athletic Recognition

Division: Secondary**Action Requested:**

The Board is asked to recognize CIF Sac-Joaquin Section Champions

**Discussion:**

The Board is asked to recognize head coach Robbie Longan and the following Monterey Trail High School student-athletes for winning both individual titles at the CIF Sac-Joaquin Section Master's Track & Field Championships and the Division I Girls' Track & Field Section Championship.

3200 meters - William Reyes

4x100 relay team Ciara Levy, A'Jah Love, Phoenisha Schuhmeier, Esther Higgwe

100 meter dash - Esther Higgwe

200 meter dash - A'Jah Love

The Board is asked to recognize head coach Jeff Adams and the following Cosumnes Oaks High School student-athletes for winning the Division IV Girls' Track & Field Section Championship.

Natsumi McGee, Fiyin Olusola, Ciarra Jones, Ericka Banford

**Financial Summary:**

N/A

Prepared By: Jim SmrekarDivision Approval: Christina C. Penna

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No.: 30A

**Board Agenda Item**

Supplement No.: \_\_\_\_\_

Meeting Date: June 5, 2012

**Subject:**

**Department:** Human Resources

Revised Resolution Approving Visiting Educator Loan Agreement No. 4143 with the California Department of Education for Classified Employee Kathleen Moore.

**Action Requested:**



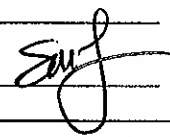
The term of this agreement shall be from September 13, 2004 to and including June 30, 2014. This will extend the current agreement ending date from June 30, 2012 to June 30, 2014.

**Discussion:**

The absence of this classified employee from her regular assignment (Director-Development, Facilities and Planning) in the district has not and will not create a staffing shortage.

**Financial Summary:**

The requesting agency reimburses the district for all compensation and benefits including accrued vacation for the visiting educator.

Prepared By: Evelyn Laluan  Division Approval: Glen De Graw   
Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D. 

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE  
ELK GROVE UNIFIED SCHOOL DISTRICT**

**REVISED RESOLUTION APPROVING VISITING EDUCATOR LOAN  
AGREEMENT**

**WHEREAS**, this resolution must be adopted in order to certify the approval of the Elk Grove Unified School District to approve the Visiting Educator Agreement No. 4143, Amendment No. 9 with the California Department of Education allowing Kathleen Moore, an employee of this District, to work with the California Department of Education.

**WHEREAS**, this resolution is for the purpose of extending the agreement ending date as follows:

- a. The term of this agreement shall be from September 13, 2004 to and including June 30, 2014. This will extend the current agreement ending date from June 30, 2012 to June 30, 2014.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the Elk Grove Unified School District does hereby order that Steven M. Ladd, Ed.D. Superintendent of Schools, be authorized as representative to sign said agreement on behalf of the Governing Board.

**PASSED and ADOPTED** by the Governing Board of the Elk Grove Unified School District this 5th day of June, 2012 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Steven M. Ladd, Ed.D.  
Secretary to the Board of Education  
Elk Grove Unified School District

**ELK GROVE UNIFIED SCHOOL DISTRICT**

Fiscal Services

May 30, 2012

5/30/2012  
11:58 AM

**2012/13 BUDGET DEVELOPMENT  
SALARY AND BENEFIT COMPUTATION ESTIMATE  
S040/9210**

OBJECT CODE	DESCRIPTION	RATE	F.T.E.	EMPLOYEE COSTS FULL	Special Compensation
<b>A. CALCULATION:</b>					
<b>SALARY ACCOUNTS</b>					
2330	Director		1.0000	\$112,100	\$1,620
<b>EMPLOYEE BENEFITS</b>					
3202	P.E.R.S.	11.8100%		\$13,239	\$191
3302	F.I.C.A.	6.2000%		6,950	100
3352	Medicare	1.4500%		1,625	23
3402	H & W	\$8,70B	(see below for detail)	8,70B	
3502	Unemp. Ins.	1.1000%		1,233	18
3602	Wkrs Comp. Ins	1.5000%		1,6B2	24
3752	included in 3402				
3754	included in 3402				
3802	PER5 Revenue Limit Reduct	1.2100%		1,356	20
Total Employee Benefits				\$34,793	\$376
TOTAL SALARY & BENEFITS				\$146,893	\$1,996
Indirect cost rate		6.01%		8,82B	120
		(rate provided 4/18/12)			
UNPAID ACCRUED VACATION not to exceed one year				\$11,949	
TOTAL SALARY, BENEFITS AND UNPAID ACCRUED VACATION				\$167,670	\$2,116
<b>GRAND TOTAL ALL ESTIMATED COSTS</b>					<b>\$169,786</b>

**B. INFORMATION NECESSARY FOR COMPUTATION:**

1. Object Code.	2330
2. Object Code Description.	Director
3. F.T.E.	1.0000
4. Estimated Salary Per FTE:	\$112,099.52
5. Bargaining Unit (1-9):	6
6. Fiscal Year:	12/13
7. Full Benefits as a % of Salary	31.04%
8. Management - Resource	5040/9210

**BARG. UNITS**

- 1 = E.G.E.A.
- 2 = A.T.U.
- 3 = A.F.S.C.M.E.
- 4 = CERT. MGT.
- 5 = SOC. WKR5.
- 6 = CLSFD. MGT.
- 7 = EGTEAM5 (27)
- 8 = EGTEAMS
- 9 = C.S.E.A.
- 10 = UNREP.

**C. EXPLANATION OF ASSUMPTIONS & PURPOSE FOR ESTIMATE:**

**REQUESTED BY: CDE**

**FOR:** Visiting Educator - Kathleen Moore (for Agreement No. 4143 A.9)

**SALARY PLACEMENT:** Q55 salary figure has furlough days and salary roll-back reinstated;

H&W 10% annual increase, compounded

H&W base = FY 11/12 Q1+Q2 actuals annualized = (\$1,978.62+\$1979.50)x2=\$7,916.24

Rates for PER5, PERS RLR, UI, Workers Comp and Indirect are updated for FY 12/13 estimates

**FOR PLANNING PURPOSES ONLY, IMPLEMENTATION REQUIRES CABINET APPROVAL**

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
Fiscal Services  
May 30, 2012

5/30/2012  
11:56 AM

**2012/13 BUDGET DEVELOPMENT  
SALARY AND BENEFIT COMPUTATION ESTIMATE  
5040/9210**

OJECT CODE	DESCRIPTION	RATE	F.T.E.	EMPLOYEE COSTS FULL	Special Compensation
<b>A. CALCULATION:</b>					
<b>SALARY ACCOUNTS</b>					
2330	Director		1.0000	\$112,100	\$1,620
<b>EMPLOYEE BENEFITS</b>					
3202	P.E.R.S.	11.8100%		\$13,239	\$191
3302	F.I.C.A.	6.2000%		6,950	100
33S2	Medicare	1.4500%		1,625	23
3402	H & W	\$8,708	(see below for detail)	9,579	
3502	Unemp. Ins.	1.1000%		1,233	18
3602	Wkrs Comp. Ins	1.5000%		1,682	24
37S2	included In 3402				
37S4	included in 3402				
3802	PERS Revenue Limit Reduct	1.2100%		1,356	20
Total Employee Benefits				\$35,664	\$376
TOTAL SALARY & BENEFITS				\$147,764	\$1,996
Indirect cost rate		6.01%		8,881	120
		(rate provided 4/18/12)			
UNPAID ACCRUED VACATION not to exceed one year				\$11,949	
TOTAL SALARY, BENEFITS AND UNPAID ACCRUED VACATION				\$168,593	\$2,116
<b>GRAND TOTAL ALL ESTIMATED COSTS</b>					<b>\$170,709</b>

**B. INFORMATION NECESSARY FOR COMPUTATION:**

1. Object Code.	2330
2. Object Code Description.	Director
3. F.T.E.	1.0000
4. Estimated Salary Per FTE:	\$112,099.52
5. Bargaining Unit (1-9):	6
6. Fiscal Year:	13/14
7. Full Benefits as a % of Salary	31.81%
8. Management - Resource	5040/9210

**BARG. UNITS**

- 1 = E.G.E.A.
- 2 = A.T.U.
- 3 = A.F.S.C.M.E.
- 4 = CERT. MGT.
- 5 = SOC. WKRS.
- 6 = CLSFD. MGT.
- 7 = EGTEAMS (27)
- 8 = EGTEAMS
- 9 = C.S.E.A.
- 10 = UNREP.

**C. EXPLANATION OF ASSUMPTIONS & PURPOSE FOR ESTIMATE:**

**REQUESTED BY:** CDE

**FOR:** Visiting Educator - Kathleen Moore (for Agreement No. 4143 A.9)

**SALARY PLACEMENT:** *\*Please note that the actual salary and employee benefit costs for FY 13/14 are currently unknown; therefore, 12/13 estimates are being used at this time plus a 10% proj. increase for health benefits (H&W). When FY 13/14 amounts are invoiced to CDE the actual costs will be submitted.*

**FOR PLANNING PURPOSES ONLY, IMPLEMENTATION REQUIRES CABINET APPROVAL**

# **Attachment**

**June 5, 2012  
Board Meeting**

**Agenda Item  
#9**

# 2012-13 Budget Briefing

Board of Education ☞ June 5, 2012

## Budget Update & Preliminary Adopted Budget



*Presented by:*  
*Rich Fagan, Associate Superintendent Finance & School Support*



# Overview

- State Budget Update
- Revenue Limit History 2007-08 to 2012-13
- Financial Trend Data
- 2011-12 Estimated Actuals
- 2012-13 Preliminary Adopted Budget
- Multi-Year Projections 2012-13 to 2014-15
- Next Steps



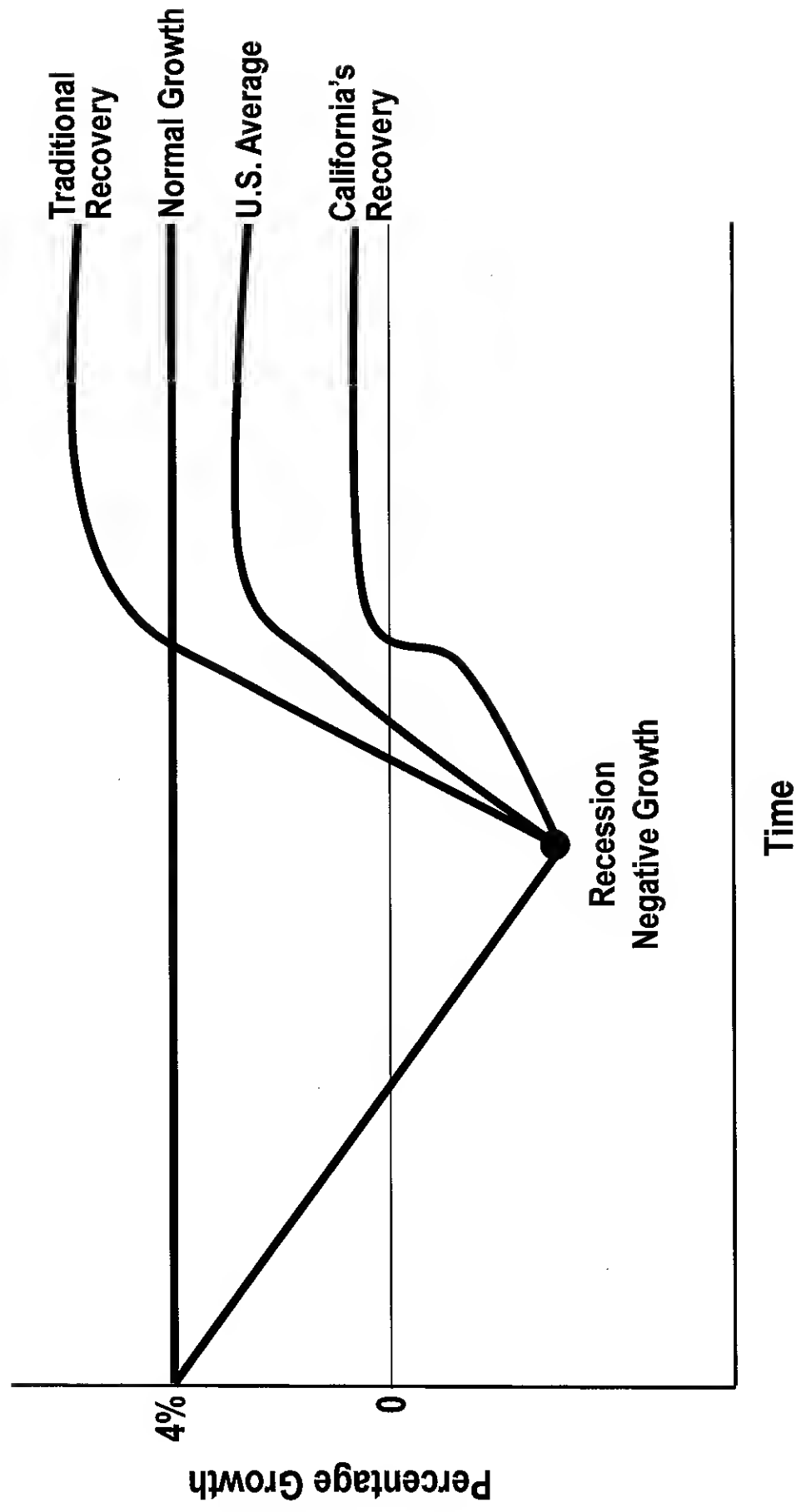
# National Economy

- The national economy is recovering . . . but very slowly
  - The 2012 first quarter Gross Domestic Product (GDP) grew at a 2.2% annual rate, a slowdown from the 3% rate for the fourth quarter of 2011
    - Up: Personal consumption and exports
    - Down: Federal, state, and local government spending
- Jobs are being added, but also slowly
  - 115,000 payroll jobs were added in April 2012, down from the 154,000 jobs added in March and 259,000 jobs added in February
  - The national unemployment rate has hovered around 8.1% since January 2012
  - Since April 2011, the national economy has added 816,000 jobs, an average of 68,000 per month
    - The country would have to add more than 200,000 jobs per month to keep up with population growth

# California Economy

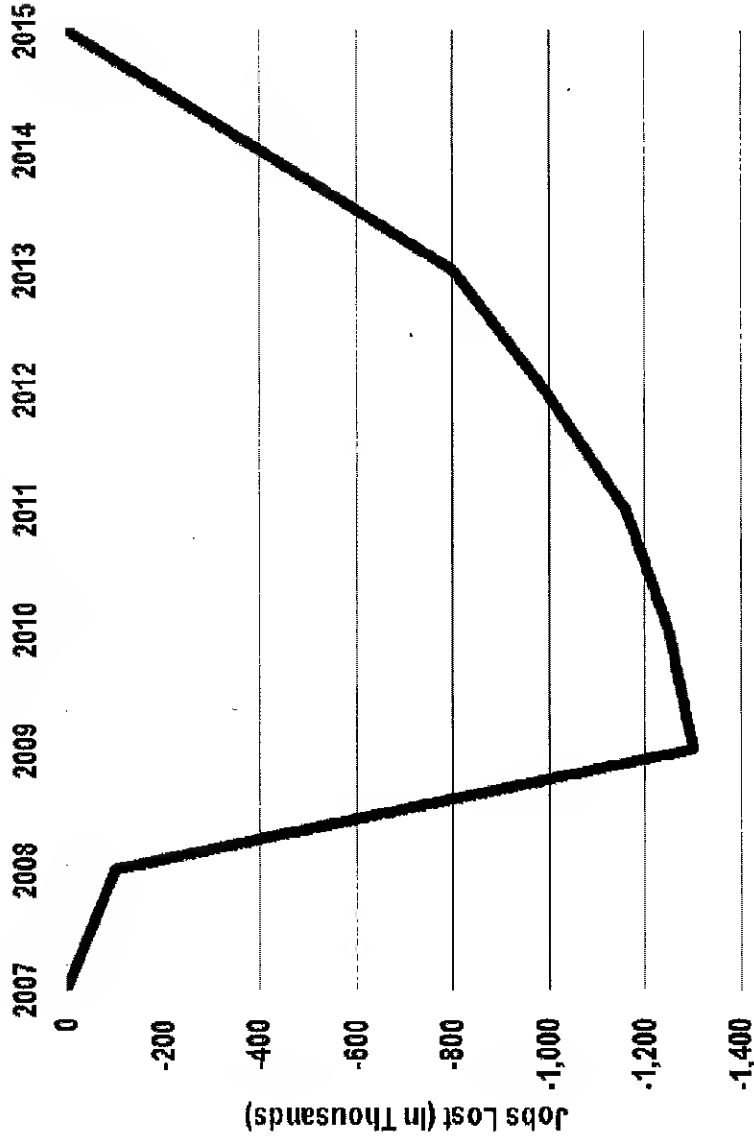
- The California economy is recovering slowly as well
  - The state leads the nation in exports, especially to the “Pacific Rim” countries, with total exports increasing 11% in 2011
  - The high-tech sector is also a strong advantage for California
    - The Facebook initial public offering (IPO) alone was projected to add \$1.5 billion in tax revenues in 2011-12 and 2012-13
  - The state’s housing market, however, continues to be a drag on growth
- Like the nation, California’s employment growth has sputtered this spring
  - In March, the state added 18,200 jobs and the unemployment rate increased slightly to 11%, up from 10.9% one month earlier
  - The state has added about 385,900 jobs since the recovery began almost three years ago
    - Remember: the recession wiped out about 1.3 million jobs

# Recession Recovery?



# California's Labor Market

Jobs Lost During Recession  
Not Recovered Until 2015

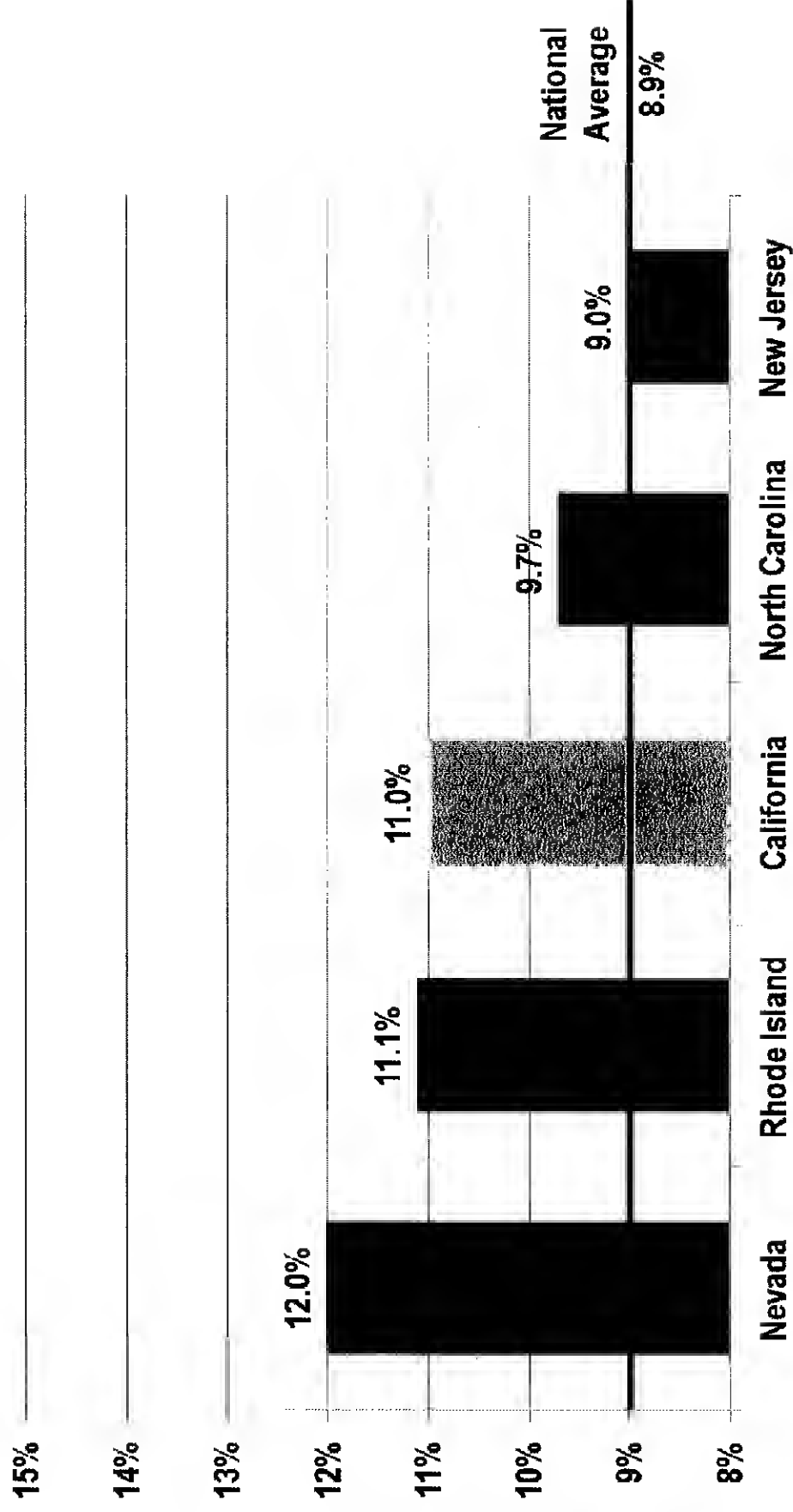


- California lost 1.3 million payroll jobs in the recession
- About one-third of this job loss has been recovered
- It may take three or four more years to reach California's pre-recession employment peak

Forecast/Guess

# Unemployment Rates

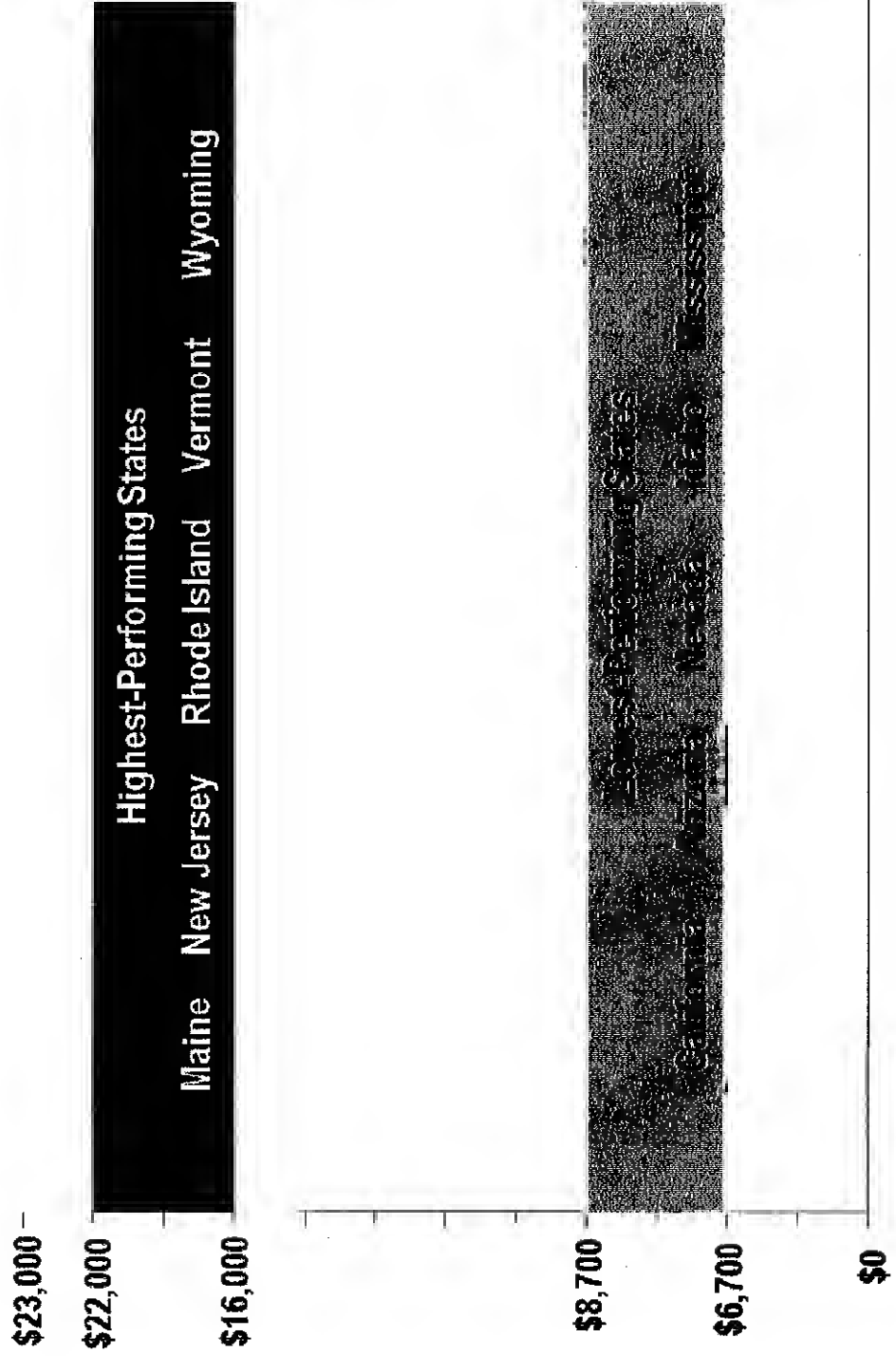
## Highest State Unemployment Rates March 2012



Source: Bureau of Labor Statistics

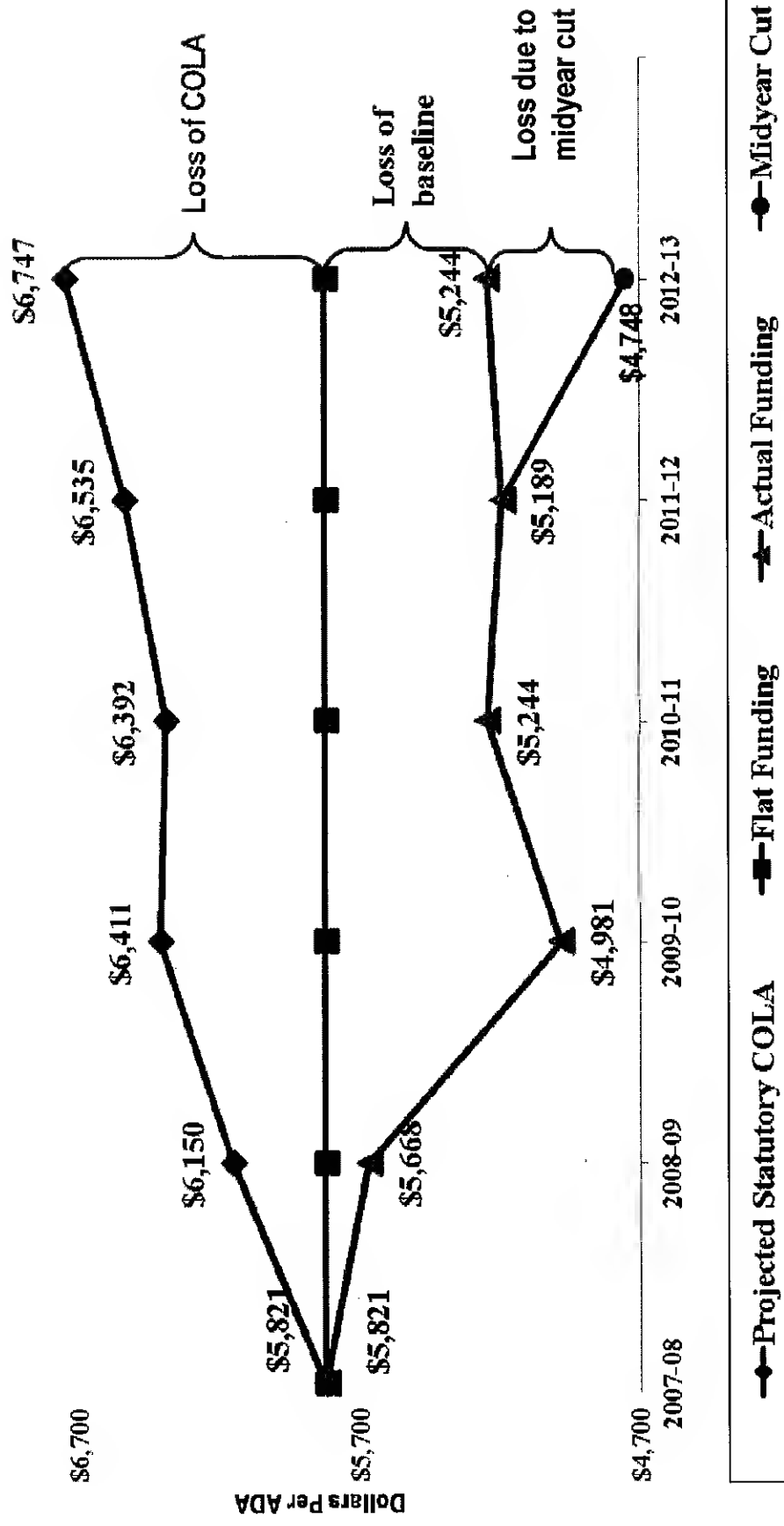
# Student Performance

Test Scores vs. Dollars Per Student



# 2012-13 Lost Ongoing Revenue

Average Unified District





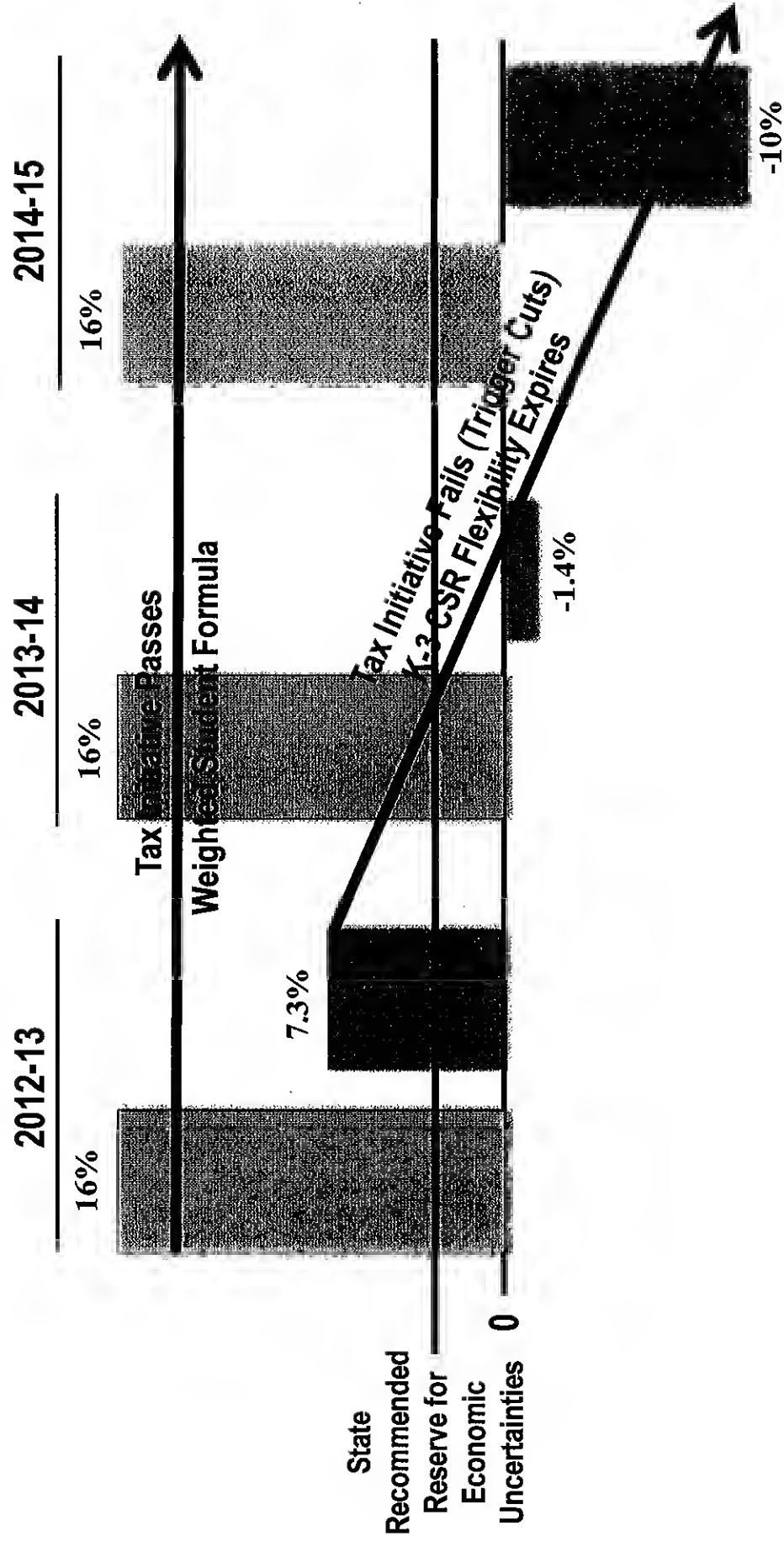
# Risks in the May Revision

- Even if the Legislature adopts the Governor's May Revision as proposed, the State Budget would face huge risks in 2012-13
- Voter approval of the Governor's tax initiative is uncertain at best
- The Facebook IPO has fallen short of expectations, which will result in a loss of General Fund tax revenue
- The economic recovery could stall and state revenues could underperform the forecast – as it has in each of the past four years
- The courts and federal government may block budget solutions adopted by the Legislature

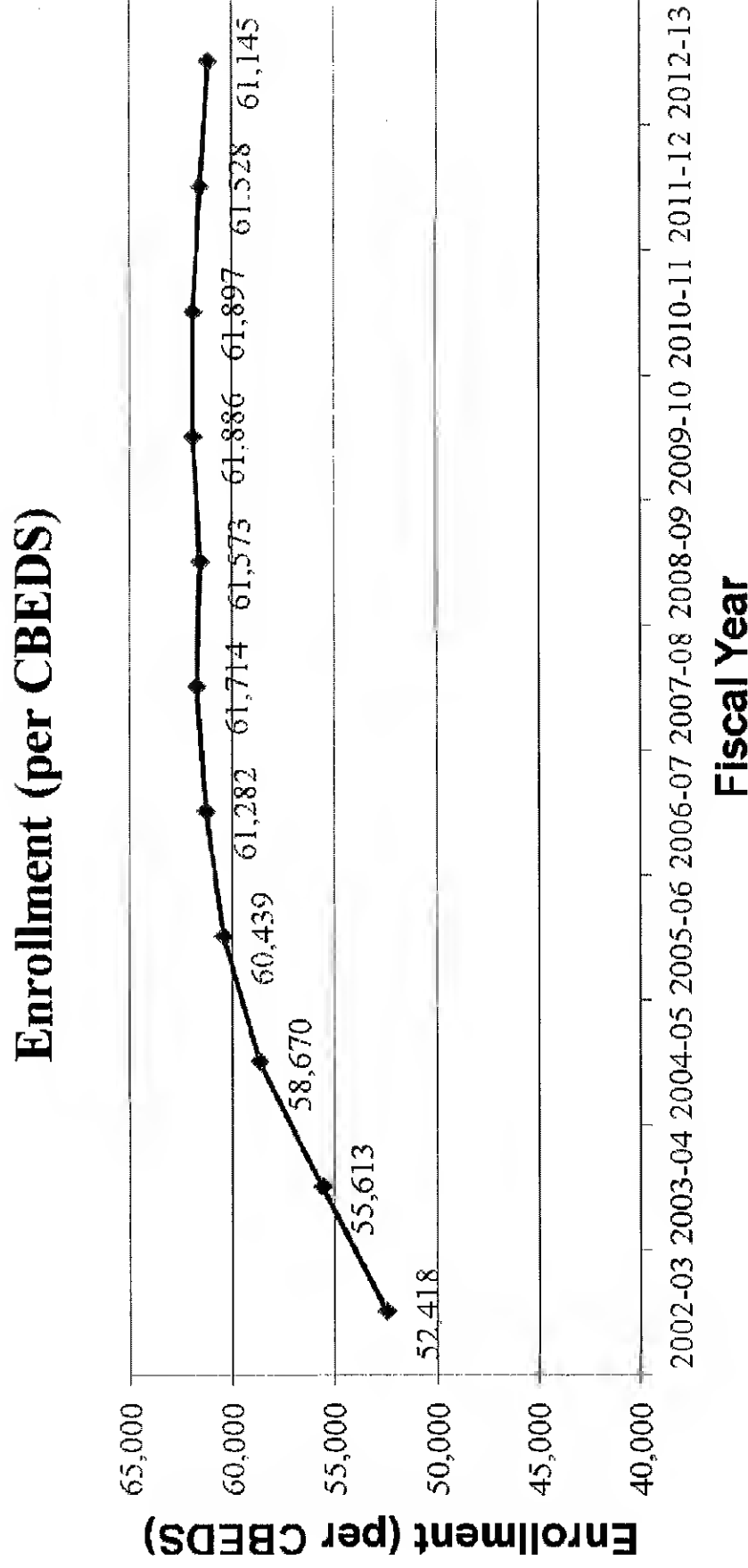
# IF Tax Initiative Does not Pass

- School Services of California has been recommending \$457 per ADA as a planning factor if the taxes fail
- School Services of California believes the change in deficit factor will increase district exposure to a total of about \$440 to \$445 per ADA
- May Revision proposes school district authorization to reduce school year by up to a total of 15 days over the 2012-13 and 2013-14 school years

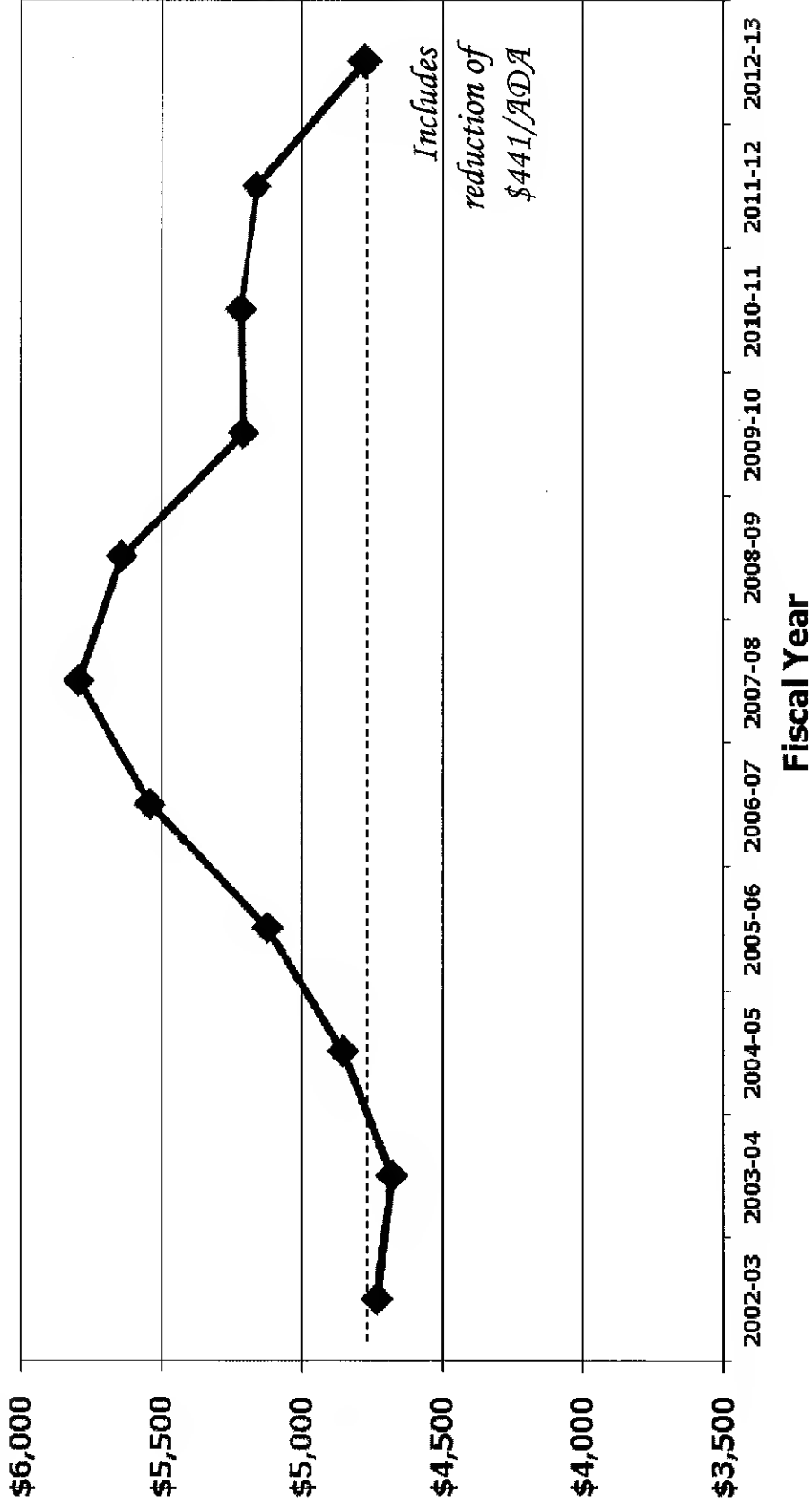
# Impact to Ending Fund Balance



# Enrollment Trends



# Revenue Limit per ADA



# 2011-12 Unrestricted General Fund

## Estimated Actuals

	ADOPTED	45 DAY REVISION	1ST INTERIM	2ND INTERIM	3RD INTERIM/ PROJECTED YEAR END
Revenue	\$ 326,941,479	\$ 370,844,402	\$ 373,329,461	\$ 369,585,094	\$ 369,652,025
Contributions/Transfers	(44,365,385)	(44,865,385)	(45,940,542)	(44,569,098)	(44,568,098)
Salary and Benefits	(264,164,237)	(292,662,911)	(294,252,640)	(290,265,583)	(292,245,627)
Supplies and Operating	(20,990,125)	(20,990,125)	(23,124,990)	(22,966,675)	(20,787,690)
Indirect and Transfers	6,144,036	6,144,036	7,101,373	6,919,324	6,583,462
<b>SURPLUS/(DEFICIT)</b>	<b>\$ 3,565,768</b>	<b>\$ 18,470,017</b>	<b>\$ 17,112,662</b>	<b>\$ 18,703,062</b>	<b>\$ 18,614,672</b>
Beginning Fund Balance	44,537,605	44,537,605	46,812,372	46,812,372	46,812,372
Contingency 2% Reserve	(9,806,449)	(9,806,449)	(9,795,346)	(9,795,346)	(9,795,346)
Revenue Limit Reserve (Deferral) 10-11	(14,492,094)	(17,170,646)	(12,456,951)	(17,170,646)	(17,170,646)
Revenue Limit Reserve (Deferral) 11-12	(17,170,646)	(17,170,646)	(17,170,646)	(17,170,646)	(17,170,646)
Mandated Cost One-time 10-11	(2,924,295)	(2,924,295)	(2,924,295)	(2,924,295)	(2,924,295)
Mandated Cost One-time 11-12	-	-	(995,337)	(995,337)	(995,337)
SFSF 10-11 One-time Funds	(3,709,889)	(3,709,889)	(3,709,889)	(3,709,889)	(3,709,889)
Reserve for Future Year Deficit	-	(12,225,697)	-	(13,749,275)	(13,680,285)
Spending, Cash Flow, Enrollment Adj.	-	-	(16,872,570)	-	-
Midyear Trigger Possibility	-	-	-	-	-
<b>UNDESIGNATED BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# 2012-13 Unrestricted General Fund

## Preliminary Adopted Budget

	ADOPTED	45 DAY REVISION	1ST INTERIM	2ND INTERIM	3RD INTERIM/ PROJECTED YEAR END
Revenue	\$ 345,047,803				
Contributions/Transfers	(48,555,332)				
Salary and Benefits	(308,377,203)				
Supplies and Operating	(20,235,237)				
Indirect and Transfers	6,503,313				
<b>SURPLUS/(DEFICIT)</b>	<b>\$ (25,616,656)</b>				
Projected Beginning Fund Balance	65,434,976				
Contingency 2% Reserve	(9,806,449)				
Revenue Limit Reserve (Deferral) 10-11					
Revenue Limit Reserve (Deferral) 11-12					
Mandated Cost One-time 10-11	-				
Mandated Cost One-time 11-12	-				
SFSF 10-11 One-time Funds	-				
Reserve for Future Year Deficit	(12,841,225)				
Spending	(17,170,646)				
<b>UNDESIGNATED BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# 2013-14 Budget Reductions Implications Included in Unrestricted General Fund Multi-Year Projections

- Change in Class Size
  - Kindergarten through 6th Grade increase to 30:1
  - Comprehensive Middle School and High Schools increase of 2 students to current staffing ratio (28.17:1 and 28.67:1 respectfully)
  - Continuation High Schools reduce by 6.40 FTE
- Eliminate 39 FTE Elementary Computer Resource Teachers
- Reduce Secondary Counselors by 22 FTE
- Reduce Secondary Librarians by 8 FTE
- Eliminate Adjunct Duty Stipends
- Eliminate Contribution to Adult Education
- Eliminate Lottery Stipend (August, 2014)

*\* Remaining March 15, 2011 Board Approved Reductions including items pending negotiations.*



# General Fund Unrestricted

## Multi-year Budget Projection

(based on failure of tax initiatives)

ITEM	2012-13 PRELIMINARY ADOPTED BUDGET	2013-14 *	2014-15 ^
Revenue	\$ 338,040,058	\$ 339,836,577	\$ 347,854,617
Projected COLA 2013-14		(7,428,048)	(7,428,048)
Projected COLA 2014-15			(8,178,487)
Contributions/Transfers	(48,555,332)	(50,356,799)	(53,698,188)
Salary and Benefits	(308,377,203)	(288,890,459)	(296,101,992)
Supplies and Operating	(20,235,237)	(20,512,887)	(20,820,245)
Indirect and Transfers	6,503,313	6,424,524	6,575,745
<i>Federal Jobs Funds 10-11 One-time</i>	6,847,257	-	
Estimated Beginning Fund Balance	65,434,976	39,657,832	18,730,740
<b>Ending Fund Balance</b>	<b>39,657,832</b>	<b>18,730,740</b>	<b>(13,065,858)</b>
Contingency Mandated 2% Reserve	(9,806,449)	(10,306,449)	(10,306,449)
Revenue Limit Reserve (Deferral) 10-11	(12,680,737)	-	-
Revenue Limit Reserve (Deferral) 11-12	(17,170,646)	-	-
Mandated Cost One-time 10-11	-	-	-
Mandated Cost One-time 11-12	-	-	-
SFSF 10-11 One-time Funds	-	-	-
Reserve for Future Year Deficits	-	(8,424,291)	-

\* Includes \$23 million in remaining March 15, 2011 Board Approved Reductions including items pending negotiations. ^ Includes continuation of K-3 CSR relaxed scheduled to sunset June, 2014.

# 2013-14 Budget Reductions Implications Not Requiring Negotiations Included in Unrestricted General Fund Multi-Year Projections

- Change in Class Size
  - Kindergarten through 3rd Grade increase to 28:1
  - Grades 4<sup>th</sup> through 6<sup>th</sup> decrease to 26:1
- Reduce Secondary Counselors by 22 FTE
- Reduce Secondary Librarians by 8 FTE
- Eliminate Adjunct Duty Stipends
- Eliminate Contribution to Adult Education

# General Fund Unrestricted

## Multi-year Budget Projection

(includes non-negotiable reductions only)

ITEM	2012-13 PRELIMINARY ADOPTED BUDGET	2013-14* 2013-14*	2014-15^
Revenue	\$ 338,040,058	\$ 343,603,927	\$ 351,621,967
Projected COLA 2013-14		(7,428,048)	(7,428,048)
Projected COLA 2014-15			(8,178,487)
Contributions/Transfers	(48,555,332)	(50,608,336)	(53,949,721)
Salary and Benefits	(308,377,203)	(308,197,419)	(315,897,034)
Supplies and Operating	(20,235,237)	(20,512,887)	(20,820,245)
Indirect and Transfers	6,503,313	6,436,502	6,587,722
<i>Federal Jobs Funds 10-11 One-time</i>	6,847,257	-	
Estimated Beginning Fund Balance	65,434,976	39,657,832	2,951,571
<b>Ending Fund Balance</b>	<b>39,657,832</b>	<b>2,951,571</b>	<b>(45,112,275)</b>
Contingency Mandated 2% Reserve	(9,806,449)	(10,306,449)	(10,306,449)
Revenue Limit Reserve (Deferral) 10-11	(12,680,737)	-	-
Revenue Limit Reserve (Deferral) 11-12	(17,170,646)	-	-
Mandated Cost One-time 10-11	-	-	-
Mandated Cost One-time 11-12	-	-	-
SFSF 10-11 One-time Funds	-	-	-
Reserve for Future Year Deficits	-	-	-

\* Includes \$7 million in remaining March 15, 2011 Board Approved Reductions. ^ Includes continuation of K-3 CSR relaxed penalties scheduled to sunset June, 2014.

# Next Steps

- |                                       |                |
|---------------------------------------|----------------|
| • 2012-13 EGUSD Adopted Budget        | June 19, 2012  |
| • 2011-12 EGUSD Estimated Actuals     | June 19, 2012  |
| • 2012-13 Final State Budget          | ?              |
| • 2012-13 EGUSD 45-day Revised Budget | ?              |
| • 2011-12 EGUSD Unaudited Actuals     | September 2012 |

**REVISED ITEM**

**June 5, 2012  
Board Meeting**

**Agenda Item  
#29**

**Board Agenda Item****Subject:**Division: Facilities and Planning

**Classroom Modifications at Various Sites – Application #02-111939**  
**Award of Contract – Lease/Leaseback (LLB)**

**Action Requested:**

The Board of Education is asked to (1) authorize the Administration to sign all documents and contracts pertaining to this work.

**Discussion:**

On April 5, 2011, the Board of Education authorized the Administration to proceed with the work required for Phase I of the small classroom modifications including additional portable classrooms, appropriate connections, and pad preparation. Some sites also required upgrades to parking and sidewalks to accommodate current ADA requirements.

Administration is now prepared to proceed with Phase II of this important project and plans and specifications have been prepared to expand the size of various small classrooms for the 2012/2013 school year at:

Maeola R. Beitzel Elementary School  
Florin Elementary School  
Foulks Ranch Elementary School  
Herman Leimbach Elementary School

Charles E. Mack Elementary School  
Barbara Comstock Morse Elementary School  
Mary Tsukamoto Elementary School

An additional contract will be presented for the Board of Education's consideration on June 19, 2012 for the following projects:

John Ehrhardt Elementary School  
Union House Elementary School

Robert J. Fite Elementary School

Two separate contracts are required due to separate Division of State Architect approval dates and corresponding submittals.

The Administration has negotiated a Guaranteed Maximum Price (GMP) with Bobo Construction, Inc., to perform this work and recommends a LLB contract with Bobo Construction, Inc., for a GMP of \$777,921.00.

**Financial Summary:**

Funded with Capital Facility Funds.

Prepared By: Brad Parsons *BP* Division Approval: Robert Pierce *RP*  
Prepared By: Lee Leavelle *WH FOR* Superintendent Approval: Steven M. Ladd Ed.D. *SL*

**REVISED ITEM**

**June 5, 2012  
Board Meeting**

**Agenda Item  
#30**

**Board Agenda Item****Subject:**Division: Facilities and Planning**Barbara Comstock Morse Elementary School Parking Lot Expansion  
Award of Contract****Action Requested:**

The Board of Education is asked to (1) review the tabulation of bids (2) award a contract to the lowest responsible and responsive bidder, (3) authorize the Administration to sign all documents and contracts pertaining to this work, and (4) authorize the Administration to proceed with the next bidder should a fully endorsed contract with the low bidder not be possible.

**Discussion:**

Due to the configuration of the exiting school parking lot and neighborhood streets, Barbara Comstock Morse Elementary School experiences significant traffic at pick-up/drop-off times. In addition there are periods throughout the day that either parents and/or staff members must park off site as the lot cannot accommodate all the vehicles at once. Over the past several years Staff has worked with the City of Sacramento Staff, Council Members and Staff, and the school's neighbors to address traffic concerns. Onsite traffic patterns have been modified, traffic control measures and parent education efforts have been implemented and an additional pull-out area was added in 2008. However, the traffic impacts, lack of adequate parking, and neighbor concerns persist.

Staff has reviewed various options and consulted with City of Sacramento Staff and Traffic Engineers to review options. Plans and specifications have been developed and approved by the appropriate governing agencies to increase parking spaces, expand the pickup/drop-off area, and improve traffic flow onto the adjoining streets. The project adds 43 additional parking spaces and adds 240 feet of drop-off zone.

The Administration received and opened four (4) bids on May 31, 2012, at 2:00 p.m. See **attachment for the tabulation of bids**. Lamson Construction Company, Inc., submitted the lowest base bid.

The Administration recommends the award of contract to Lamson Construction Company, Inc., for the base bid of \$667,700.00.

**Financial Summary:**

Funded with Excess Tax Proceeds.

Prepared By: Brad Parsons *BP* Division Approval: Robert Pierce *RP*  
Prepared By: Lee Leavelle *WH* Superintendent Approval: Steven M. Ladd Ed.D. *SL*



## BID SUMMARY

**Bids Opened: May 31, 2012 @ 2pm**

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